

Report to	Trowbridge Area Board
Date of Meeting	28/09/2017
Title of Report	Community Area Grant funding

Provisional Figures	Area Board Grants Budget	H&WB Fund	LYN Fund	CATG
Opening balance 2017/18	£66,600.00	£7,700.00	£31,145.00	£24,566.00
Grant Applications Awarded to date	£41,092.86	£50.00	£23,764.00	-
Current Balance	£25,507.14	£7,690.00	£7,381.00	£17,508.60
Balance if all grants are agreed at this meeting	£18,157.14	£7,650.00	£2,381.00	£11,154.60

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
<p>Applicant: North Bradley Peace Memorial Trust Project Title: North Bradley Peace Memorial Hall kitchen refurbishment</p> <p>View full application</p>	£3,670.00
<p>Applicant: Trowbridge Debt Advice Service Project Title: Trowbridge Debt Advice Service</p> <p>View full application</p>	£3,100.00

<p>Applicant: HELP Counselling Services Project Title: Service provision for General Data Protection Regulation</p> <p>View full application</p>	<p>£580.00</p>
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1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2487	North Bradley Peace Memorial Trust	North Bradley Peace Memorial Hall re furnished kitchen	£3,670.00
<p>Project Description: The kitchen was installed over 20 years ago and is in constant use. All of the doors hinges kick boards are to be replaced the carcasses on the walls etc. will remain as previously installed. A new sink will be installed with work surfaces and also some new lighting. The existing flooring quarry tiles need replacing with non-slip surface as at times it is dangerously slippery.</p> <p>Input from Community Engagement Manager: The application meets the community grants criteria. The applicant is a not- for-profit community organisation, this is a Capital project and match funding is in place. The project is to refurbish the kitchen at the Peace Memorial Hall. The kitchen was installed over 20 years ago and is in constant use. It is now showing it's age due to constant wear and tear and needs refurbishment both to prolong it's life and also to bring it up to a more modern standard. The project will involve replacement of all the doors, hinges and kick boards whilst retaining the cupboard carcasses. A new sink will be installed along with new work surfaces. An upgrade to lighting is also included along with replacement of quarry tile flooring with a non-slip surface. The total project cost is £7,348.00 for which quotations have been received. The applicant has fundraised £3,678.00, leaving a shortfall of £3,670.00 which is the amount applied for to the area board. The parish Council has been approached for support with the project, outcome to be advised.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2496	Trowbridge Debt Advice Service	Trowbridge Debt Advice Service	£3,100.00
<p>Project Description: To provide a free Debt Counselling and budget advice service to all residents who reside in Trowbridge and surrounding area who are unable for various reasons to manage on their income and now face possible eviction, bailiffs or court orders.</p> <p>Input from Community Engagement Manager: The application meets the Community Grants criteria. The applicant is a not- for -profit community organisation and the application to the board is for Capital items. Trowbridge Debt Advice Service is a voluntary unincorporated association, a Christian based voluntary organisation set up to provide Debt and Budget counselling and advice to members of the public free of charge on a confidential</p>			

and unconditional basis. The organisation does not give investment advice or provide advice on any business activities.

The organisation is authorised and regulated by the Financial Conduct Authority for Debt counselling and adjusting. It is also registered with the Information Commissioner's Office for data protection purposes and is affiliated to Community Money Advice (C.M.A.) and by its membership of that organisation Advice UK.

The project is to provide a debt advice service to the Trowbridge community, to assist residents struggling with debt issues and managing money. Funding from the area board is requested to assist with start-up costs including laptops, broadband and computer software, filing cabinets, phone and information leaflets. The total project cost, which includes rent and staff training is £7,700. The applicant has raised £4,600 from various churches in the community area, leaving a shortfall of £3,100 which is the amount applied for to the area board. The applicant did discuss the project with Town Council but had missed the application deadline for this financial year.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2508	HELP Counselling Services	Service provision for General Data Protection Regulation	£580.00

Project Description:

From 25 May 2018 all organisations businesses and public bodies who hold confidential data on their clients need to make sure that they are running adequate data recording procedures and have adequate security for both soft and hard information. We very much embrace the new act and it has provided us the opportunity to look at our processes and security. We recognise we should be doing more and it has highlighted areas where we must improve. Much of the improvements are resolved by having new policies to strengthen security transparency and accountability. However, some improvements will need to be purchased. We would appreciate any support you can provide.

Input from Community Engagement Manager:

The application meets the Community Grants criteria, the applicant is a not- for - profit community organisation, this is a Capital project and match funding is not a requirement for projects under £1,000.

HELP Counselling service is a charity providing free counselling to disadvantaged people in the Trowbridge area who are facing crisis and trauma in their life. HELP offers professional counselling sessions, helping people manage and move on from difficult situations in their life.

The people supported by HELP may be dealing with issues such as childhood or domestic abuse, long-term or life limiting illness, family dysfunction, relationship breakdown, bereavement and loss, or poor mental health.

Clients are often unable to access or afford counselling services elsewhere, they are often low waged, unemployed, elderly, lone parents or in poor physical health with long-term illnesses or disability.

The project is to upgrade data recording and security systems in preparation for the requirement from 25 May 2018 for all businesses and public bodies who hold confidential data to make sure that they are running adequate data recording procedures have adequate security for both soft and hard information. HELP has developed new policies and procedures in line with this however, further equipment is needed to ensure that this is carried out effectively.

This equipment required includes key safes, lockable filing cabinets, computer packages and other software and back up devices.

The total project cost is £580 for which quotations have been received. This is the amount applied for to the area board. (The Town Council provides some core funding for the applicant, so was not approached to support this project).

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

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